



**STUDENT DEVELOPMENT
& SUPPORT SERVICES
SDS - FHS**

FREQUENTLY

ASKED Q'S

E-Resource Guide for Postgraduates

How can we help?

Often, we struggle to find important information in times of distress. This document contains important information on crucial UCT support services for Postgraduate students.

STUDENT SERVICES

1. Postgraduate Health Sciences Student Council (PGHSSC) Contacts:

- General Enquiries: pghssc.secgen@uct.ac.za
- Academic Enquiries: pghssc.academics@uct.ac.za
- International Student Help: pghssc.int@uct.ac.za
- Health and Safety Concerns: pghssc.health@uct.ac.za

STUDENT WELLNESS



2. Student Wellness Links:

- [Student Wellness Support](#)
- [Bookings for Medical Assistance](#)
- [Bookings for Psychological Support](#)
- FHS First Responder: Nonkosi Malala (Nonkosi.Malala@uct.ac.za) or 021 406 6749

3. Injuries on Duty - Unintentional injuries sustained in labs during research/learning

- Contact Nonkosi.Malala@uct.ac.za or 021 406 6749



FINANCE

4. Postgraduate Student Funding Office

- [Postgraduate Funding](#)
- Contact: pgfunding@uct.ac.za or 021 650 3622
- Chantal Swartz (crv.swartz@uct.ac.za)

FHS SDS Office: Contact Nonkosi Malala
Email: Nonkosi.Malala@uct.ac.za) or on 021 406 6749

5. UCT Student Fees Office

- fnd-feeeng@uct.ac.za or 021 650 1704
- Office Hours:
Weekdays 09h00 - 15h30
Thursdays 09h30 - 15h30



ACCOMMODATION

6. UCT Accommodation related queries

- Jacqueline Kemp (Jacqueline.Kemp@uct.ac.za) or 021 650 2969
- Glenn Von Zeil (Glenn.Vonzeil@uct.ac.za) - Manager of Student Housing

GENERAL

7. Academic-related queries - Postgraduate Academic Administration

- Nondumiso Khanyile Manager: PG Academic Admin Office (Nonds.Khanyile@uct.ac.za) on 021 406 6327

8. Dissertation / Thesis Writing

- fhs.writinglab@gmail.com

9. Dissertation / Thesis Submission

- Doctoral: Nondumiso Khanyile (Nonds.Khanyile@uct.ac.za) on 021 406 6327 Masters:
- Dianne Pryce (Dianne.Pryce@uct.ac.za) on 021 406 6327

If you, or a fellow student, feel as if your stress is getting too much for you, please know there's no shame in asking for help.

Visit the [UCT Student Wellness Service](#)

10. Postgraduate Student-Supervisor Advisory Committee (PGSSAC)

- Contact Virna Leaner (Virna.Leaner@uct.ac.za) or 021 406 6250

11. Application for Leave of Absence (LoA)

- Please contact the FHS Faculty Manager for Academic Administration: Sandra Munesar
- Email: Sandra.Munesar@uct.ac.za

12. Extending Funding for Incomplete Research Project

- [National Research Foundation \(NRF\)](#)
- [South African Medical Research Council \(SAMRC\)](#)

Check the UCT Postgraduate noticeboard for all the available funding calls

- [Postgraduate Funding Noticeboard](#)

If you receive private funding, check with your funder and engage your supervisor on how best to motivate for an extension of funding

OFFICE HOURS

Mondays to Fridays

08h00 - 16h30

Wednesdays

09h30 - 16h30

Closed on Weekends
and Public Holidays

www.health.uct.ac.za